



झारखण्ड केन्द्रीय विश्वविद्यालय
Central University of Jharkhand

(भारतीय संसद के अधिनियम, 2009 द्वारा स्थापित)
(Established by an act of Parliament of India, 2009)

Ref. No.:- CUJ/LC/18/2023/1547

Dated:- 21 September, 2023

सूचना / NOTICE

It has been noticed that certain confidential information and personal information/ documents submitted by individual employees under fiduciary relation which were not furnished under RTI, are found in possession of unauthorized person(s).

2. The involvement of some employees of the University in communicating or leaking the information to the unauthorized person(s) cannot be ruled out. This is not only improper but also involves contravention of Rule 11 of the CCS (Conduct) Rules, 1964 and Section 5 of the Official Secrets Act, 1923.

3. The Rule 11 of CCS (Conduct) Rules, 1964 and Section 5 of the Official Secrets Act, 1923 are enclosed herewith as Appendix – A for perusal of all the employees.

4. All the teaching and non-teaching employee of the University are hereby advised to kindly make a note of it. An employee contravening the provisions of the above Rule and Act renders himself / herself liable to disciplinary action and may well justify the imposition of a suitable penalty with reference to the facts and circumstances of each case.

5. All the teaching and non-teaching employees are also hereby directed to submit duly filled in and signed form of the Oath of Secrecy attached with this notice through Google Form (link https://docs.google.com/forms/d/e/1FAIpQLScLJYzS1zaONlcFnC3M_HKxaHwwcm47h9nuVJqVl1j66srVJQ/viewform?usp=sf_link) within ten (10) days from the issue of this notice.

6. This issues with the approval of the Competent Authority.

YAL av
21/09/2023
कुलसचिव / REGISTRAR

Copy for information to:-

1. All Deans/Heads/Coordinators of the Schools/Departments, CUJ
2. Controller of Examinations / Librarian, CUJ
3. Director, IQAC / OSD (AA), CUJ
4. Dean, Academic Affairs / R & D / Students' Welfare, CUJ
5. Chief Vigilance Officer, CUJ
6. Chairperson, Proctorial Board, CUJ
7. DR – I & DR – II, CUJ
8. Public Relations Officer, CUJ
9. I/c Health Centre / Purchase / Estate / Executive Engineer, CUJ
10. Technical Cell I/c, CUJ– For University website
11. PS to Vice Chancellor / Registrar / Finance Officer, CUJ
12. Concerned file / Guard file.

YAL av
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कुलसचिव / REGISTRAR



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Rule 11 of CCS (Conduct) Rules, 1964 –

Communication of Official Information.- Every Government servant shall, in performance of his duties in good faith, communicate information to a person in accordance with the Right to Information Act, 2005 (22 of 2005) and the rules made thereunder:

Provided that no Government servant shall, except in accordance with any general or special order of the Government or in performance in good faith of the duties assigned to him, communicate, directly or indirectly, any official document or any part thereof or classified information to any Government servant or any other person to whom he is not authorized to communicate such document or classified information.

Section 5 of Official Secrets Act, 1964 –

- (1) *If any person having in his possession or control any secret official code or pass word or any sketch, plan, model, article, note, document or information which relates to or is used in a prohibited place or relates to anything in such a place, 2 [or which is likely to assist, directly or indirectly, an enemy or which relates to a matter the disclosure of which is likely to affect the sovereignty and integrity of India, the security of the State or friendly relations with foreign States or which has been made or obtained in contravention of this Act,] or which has been entrusted in confidence to him by any person holding office under Government, or which he has obtained or to which he has had access owing to his position as a person who holds or has held office under Government, or as a person who holds or has held a contract made, on behalf of Government, or as a person who is or has been employed under a person who holds or has held such an office or contract—*
- (a) *wilfully communicates the code or pass word, sketch, plan, model, article, note, document or information to any person other than a person to whom he is authorised to communicate it or a Court of Justice or a person to whom it is, in the interests of the State his duty to communicate it; or*
- (b) *uses the information in his possession for the benefit of any foreign power or in any other manner prejudicial to the safety of the State; or*
- (c) *retains the sketch, plan, model, article, note or document in his possession or control when he has no right to retain it, or when it is contrary to his duty to retain it, or wilfully fails to comply with all directions issued by lawful authority with regard to the return or disposal thereof; or*



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(d) *fails to take reasonable care of, or so conducts himself as to endanger the safety of, the sketch, plan, model, article, note, document, secret official code or pass word or information;*

he shall be guilty of an offence under this section.

- (2) *If any person voluntarily receives any secret official code or pass word or any sketch, plan, model, article, note, document or information knowing or having reasonable ground to believe, at the time when he receives it, that the code, pass word, sketch, plan, model, article, note, document or information is communicated in contravention of this Act, he shall be guilty of an offence under this section.*
- (3) *If any person having in his possession or control any sketch, plan, model, article, note, document or information, which relates to munitions of war, communicates it, directly or indirectly, to any foreign power or in any other manner prejudicial to the safety or interests of the State, he shall be guilty of an offence under this section.*
- (4) *A person guilty of an offence under this section shall be punishable with imprisonment for a term which may extend to three years, or with fine, or with both.]*



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OATH OF SECRECY

I, do solemnly affirm that I will not directly or indirectly communicate or reveal to any person or persons any matter which shall be brought under my consideration or shall become known to me as a Employees of the Central University of Jharkhand, Ranchi, except as may be required for the due discharge of my duties.

I, have read and understood the Rule 11 of CCS (Conduct) Rules, 1964 and Section 5 of the Official Secrets Act, 1923 and will follow all its sections diligently.

Signature:

Name:

Designation:

Dated: , 20.....