



Ref No: CUJ/DSW/I.D/2024/188/158

Date: 07th August, 2026

कार्यालय आदेश / OFFICE ORDER

It is hereby notified for the information of all concerned that the sub committees constitute of the following members to efficient scheduling, procurement, and seamless execution of all activities related to **the Independence Day-2026** celebrations on **15th August 2026**:

1-Co-ordination and Local Purchase Committee comprise of the following members:

Sl. No	Name	Designation
1	Dr. Seema Mamta Minz	Co-ordinator
2	Dr. Hrishikesh Mahato	Member
3	Shri Nafis Ahmad Khan	Member
4	Shri. Jamshed Ansari	Member
5	Dr. Konchok Tashi	Member Secretary

Responsibilities:

- The Committee will coordinate & supervise all activities and procurement.

2. Music and Public Address Committee comprise of the following members:

Sl. No	Name	Designation
1	Dr. Rajesh Kumar (Sports I/c)	Co-ordinator
2	Dr. Shakir Tasnim	Member
3	Dr. Shivakumar M.	Member
4	Shri Ajenga H. K. Pamei	Member

Responsibilities:

- Patriotic music during event.
- National Anthem during Flag Hoisting
- Anchoring and Announcement during the event

3. Invitation and Publicity Committee comprise of the following members:

Sl. No	Name	Designation
1	Dr. Seema Manta Minz	Co-ordinator
2	Dr. Vineet Kumar Agotiya	Member
3	Dr. Bibhuta Bhusan Biswas	Member
4	Shri. Tarun Kumar	Member
5	Shri. Kailash Chandra Sahoo	Member

4. Decoration, P.A. System and Lighting Committee comprise of the following members:

Sl. No	Name	Designation
1	Dr. Subsash Kumar Baitha	Co-ordinator
2	Shri. Anupam Kumar, System Analyst Technical Cell	Member
3	Shri Ajenga H. K. Pamei	Member
4	Shri. Jamshed Ansari	Member
5	Shri Manoj Kumar, (J. E.)	Member

Responsibilities:

- Committee will manage the photography during event.
- Preparation of banner, invitation card and distribution to all invitee.
- Arrangement of projection system.

5. Miscellaneous Items Arrangement Committee comprise of the following members:

Sl. No	Name	Designation
1	Dr. Pratibha Warwade	Co-ordinator
2	Dr. Rajesh Kumar (Sports I/c)	Member
3	Dr. Rachana Jaiswal	Member
4	Tarun Kumar	Member
5	Shri Santosh Kumar Singh,	Member

Responsibilities:

- The Committee will manage the following miscellaneous items through purchase Committee
 - i. National Flag
 - ii. Flower
 - iii. Chuna, Paint, Brush
 - iv. Banner, Bouquet
 - v. Miscellaneous items

6. Refreshment and Management Committee comprise of the following members:

Sl. No	Name	Designation
1	Dr. Hrishikesh Mahato	Co-ordinator
2	Dr. Subsash Kumar Baitha	Member
3	Dr. Konchok Tashi	Member
4	Dr. Pratibha Warwade	Member
5	Dr. Rachana Jaiswal	Member
6	Shri Jamshed Ansari	Member
7	Shri Ravitabh Kumar	Member

Responsibilities:

- The Committee will arrange and distribute the refreshment.

8. Responsibilities of Transport section, Health Centre, Technical Cell and Estate and Department of Mass Communication:

- **Transportation Section** will arrange the bus and vehicle as below:
 - Bus required from Ranchi to Cheri Manatu Campus to and fro.
 - The timing of the vehicle should be as per the scheduled promulgated for the event.
- **Health Centre (Dr. Jitendra Kumar)** will manage and arrange medical facilities for any emergency purpose.
- **Technical Cell** will arrange live webcast and technical support as required.
- **Department of Mass Communication** will look after the arrangements of videography and photography of the event.
- **Estate Section** will look after seating arrangements and cleanness.

Sd/-
(DR. ANURAG LINDA)
Dean, Students' Welfare

Copy for information and necessary action (if any) to:

1. All the concerned Members
2. Department of Mass Communication/Estate Section
3. Transport Section/Health Centre
4. PS to Hon'ble Vice-Chancellor/PS to Registrar
5. P.S to Finance Officer
6. Technical Cell I/c/ System Analyst for uploading on University Website
7. Notice Board, Concerned File & Guard File


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Dean, Students' Welfare