



झारखण्ड केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF JHARKHAND

(भारतीय संसद के अधिनियम 2009 द्वारा स्थापित)  
(Established by an Act of Parliament of India in 2009)  
Homepage: <http://www.cuj.ac.in>

No. CUJ/Fin&Acct./2021-22/ २४४

Date: 05.03.2024

**CIRCULAR**

**Subject: Settlement of staff Advances for the Financial Year 2023-24.**

All the employees who have taken advance for any purpose during the current financial year must submit the bills with F&A Section for adjustment within 15<sup>th</sup> March, 2024 and refund the unutilized amount within the stipulated date. Else the advance amount will be recovered from the salary for the month of March, 2023 for settlement of advance at the end of the year.

**Finance Officer**

**Copy to:**

1. All Deans of Schools/ Dean- R&D Cell/Dean-Academic Affairs
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10. All Project Investigators
11. PS to Vice Chancellor, PS to Registrar
12. All staff members
13. Concerned File & Guard File

**Finance Officer**