

CUJ/Adm.Cell/2022/13

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Reservation Policy for Admission 2022-23

The merit list for the unreserved category (UR) seats will comprise all the applicants in order of merit. No one will be excluded from the same. In other words, the merit list will also include SC / ST / OBC-NCL / EWS applicants, irrespective of their category, if they meet the criterion of merit for UR category. No applicant can be excluded from the UR category merit list just because the applicant belongs to or has applied under SC/ST/OBC-NCL/EWS category. Such an applicant is entitled to be considered under the UR category, as well as under the reserved category.

Admission to UR category seats will be strictly in order of merit without excluding SC/ST/OBC-NCL/EWS applicants. Applicants seeking admission under SC/ST/OBC-NCL/EWS category will have to produce the valid certificates in their own names issued by the empowered authorities. Please check the latest approved norms of eligibility for reservation: (https://www.ugc.ac.in/pdfnews/4130592_Guidelines-Reservation-Policy-of-the-Government.pdf; https://www.ugc.ac.in/pdfnews/6320608_reservation-Policy.pdf)

1. Reservation Policy for admission in Central University of Jharkhand as per Government of India rules

- (i). Other Backward Classes (OBC-Non-Creamy Layers): 27% of the total seats of a programme
- (ii). Scheduled Castes (SC): 15% of the total seats of a programme
- (iii). Schedule Tribes (ST): 7.5% of the total seats of a programme
- (iv). Economically Weaker Section (EWS): 10% of the total seats of a programme
- (v). Person with Benchmark Disability (PwBD): 05% (Horizontal)

The following authorities are empowered to issue the **requisite SC/ST/OBC (Non-Creamy Layer)/EWS** certificate:

- District Magistrate/Additional District Magistrate/Collector, Deputy Commissioner
- Additional Deputy Commissioner
- 1st Class Stipendiary Magistrate
- Sub-Divisional Magistrate
- Taluka Magistrate
- Executive Magistrate
- Extra Assistant Commissioner (not below the rank of 1st class Stipendiary Magistrate)
- Chief Presidency Magistrate
- Additional Chief Presidency Magistrate
- Presidency Magistrate
- Revenue Officer not below the rank of Tehsildar
- Sub-Divisional Officer of the area where the Applicant and/or his/her family normally resides

The applicant claiming the reservation benefit under SC/ST/OBC (Non-Creamy Layer)/EWS categories should submit a valid certificate issued by any of the above listed

authorities in the GOI prescribed format. Any modifications in the reservation rules by the GOI shall be applicable mutatis-mutandis. Any request for extension of date for providing the category certificate (SC/ST/OBC (Non-Creamy Layer)/EWS) shall NOT be entertained.

2. Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)

- (i). Twenty Seven percent (27%) seats will be reserved for the applicants belonging to Other Backward Classes (OBC-NCL (Non-Creamy layer), Central list).
- (ii). At the time of giving admission to an OBC applicant, the Department will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website <http://ncbc.nic.in/backwardclasses/index.html>)
- (iii). The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993).
- (iv). The OBC applicants who belong to the 'Non-Creamy Layer (NCL)' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be valid for the current financial year 2022-2023, issued on or after 1st April of the current financial year*.

**If any applicant is applying for the admission (i) in an academic year 2022-23 and if the last date of application is on 31st March 2022 then the certificate should be issued on or after 1st April 2021, (b) in an academic year 2022-23, and the last date of application falls within any date of financial year 2022-23, the certificate should be issued on or after 1st April 2022.*

Certificate issued by authorized officials **before** the above mentioned date shall not be entertained.

- (v). If the applicant does not have the valid OBC non-creamy layer certificate at the time of registration, the applicant may upload the acknowledgement slip of OBC non-creamy layer certificate application applied to the office of the empowered competent authority. However, at the time of beginning of counselling, the applicant must produce the valid OBC non-creamy layer (OBC-NCL) certificate, issued by the competent authority in the GOI format.
- (vi). In case of non-production of certificate on the day of counselling, the applicant shall be treated under unreserved category (UR) and the next applicant in the merit list, with valid certificate, shall be considered for admission in this category.
- (vii). For further details applicants can visit:

<http://www.ncbc.nic.in/Writereaddata/OM8Lakha.pdf>,
<http://www.ncbc.nic.in/Writereaddata/dopteng.pdf>

<http://www.ncbc.nic.in/Writereaddata/DoPTOM08.06.2018.pdf>,
http://www.ncbc.nic.in/Writereaddata/36036_2_2013-Estt-Res_30052014635430196013010641.pdf,
https://documents.doptcirculares.nic.in/D2/D02adm/36036_2_2013-Estt.Res-I-31032016.pdf).

3. Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST) applicants

- (i). 22.5% of the total numbers of seats is reserved for applicants belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste (SC) and 7.5% for Scheduled Tribes (ST). The seats reserved for the SC/ST shall be filled by the SC/ST candidates only. However, in the case of non-availability of the eligible candidates, the reserved seats may be interchanged between the SC & ST.
- (ii). The SC/ST applicants in order to claim the reservation benefit, must produce valid certificate in the GOI format. Certificate issued ONLY by authorized officials shall be considered.
- (iii). If the applicant does not have their SC or ST caste/tribe certificate at the time of registration, they may upload the acknowledgement slip of the SC or ST caste/tribe certificate application applied to the office of the competent authority. However, at the time of counselling, the applicant will have to produce the valid original SC or ST caste/tribe certificate.
- (iv). In case of non-production of the valid certificate on the day of application, the applicant shall be treated in unreserved category and the next applicant in the merit list, with valid certificate, shall be considered for admission in this category.
- (v). For further details applicants can visit:
<https://www.recindia.nic.in/uploads/files/SCSTcaste-certificateformat.pdf>

4. EWS Applicants

- (i). The Govt. of India MHRD OM No. F. No.: 12-4/2019-U1 dated 17th January 2019 and MSJE OM No. 20013/01/2018-BC-II dated 17th January 2019 enabling provision of reservation for the Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservations for the Scheduled Castes (SC), the Scheduled Tribes (ST) and the Socially and Educationally Backward Classes (SEBC), it has been decided to provide reservation in admission to educational institutes subject to a maximum of **TEN percent (10%)** of total seats in each program. For availing this reservation, such applicants need to produce valid certificate from the authorized officer 2019. For further details applicants can visit: (<https://dopt.gov.in/sites/default/files/ewsf28ft.PDF>)
- (ii). The applicant who belongs to the EWS category and does not have the valid EWS certificate at the time of registration, may upload the acknowledgement slip of EWS certificate application applied to the office of the competent authority. However, at the time of beginning of counselling, the applicant must produce the valid EWS certificate, issued by the competent authority in the GOI format. The certificate shall be valid for the current financial year 2022-2023, issued on or after 31st March of the current financial year*.

**If any applicant is applying for the admission (i) in an academic year 2022-23 and if the last date of application is on 31st March 2022 then the certificate should be issued on or after 1st April 2021, (b) in an academic year 2022-23, and the last date of application falls within any date of financial year 2022-23, the certificate should be issued on or after 1st April 2022.*

Certificate issued by authorized officials **before** the above mentioned date shall not be entertained.

- (viii). In case of non-production of certificate on the day of counselling, the applicant shall be treated under unreserved category (UR) and the next applicant in the merit list, with valid certificate, shall be considered for admission in this category.

5. Reservation for applicants, Persons with Benchmark Disability {Differently Abled (V.I. / O.H. / H.I.)}

- (i). As per Govt. of India norms, **FIVE percent (5%) Horizontal Reservation** is provided for Differently Abled applicants. For availing this reservation, such applicants need to produce medical certificate from the authorized medical officer. Such Applicants will get the horizontal entry in the respective category seats, if applicable.
- (ii). Special care must be taken that the certificate bears the photograph of the applicant and the disability percentage should **not be less than 40 %**.
- (iii). In case of non-production of certificate, as per the above mentioned parameters, on the date of counselling, the applicant shall be treated as any other regular applicant and the next applicant in the merit list, with valid certificate, shall be considered for admission in the category.
- (iv). Any request for extension of date for providing the PH certificate shall NOT be entertained under any circumstance.

SUPERNUMERARY SEATS

6. Sports Quota Applicants

- (i). The reservation under Sports Quota is meant only for those candidates who actively participates in the sports at the University, State, National, and International level Sports activities recognized by Ministry of Youth Affairs or as mentioned below in Sl No. (v).
- (ii). The five percent (5%) of total intake in each programmes (UG & PG) shall be filled by the candidates belonging to the sports quota. The admission under this category shall be made in accordance with the guidelines issued by the University from time to time.
- (iii). Sports Certificate of Invitational/Memorial/Open/Prize Money League/Ranking Competitions will not be considered.
- (iv). Merit/Participation Sports Certificate of preceding three years, i.e., from 1st July 2019 to 30th June 2022 will only be considered for the current academic session.

- (v). Applicants are required to upload self-attested copies of Merit/Participation Sports Certificates. Only the highest Merit/Participation Sports Certificate will be considered for granting weightage. The criteria for awarding weightage based on Sports Participation for granting admission to Undergraduate and Postgraduate Programmes for the academic session 2022-23 are as follows.

SL.NO.	LEVEL OF COMPETITION	CERTIFICATE ISSUING AUTHORITY	MAXIMUM MARKS OUT OF 30			
			1 st POSITION	2 nd POSITION	3 rd POSITION	PARTICIPATION
1	Represented India in Olympic Games/World Championships/ World Cups/Commonwealth Games/Asian Games/Asian Championships/South Asian Federation Games	IOC/ISFs/CGF/OCA/SASC/IPC/IOA/NSF recognised and/or funded by the Ministry of Youth Affairs & Sports (MYAS)	DIRECT ADMISSION			
2	Position and/or Participation in International Youth/Junior Competitions	International Sports Federation (ISF/NSF) recognised and/or funded by the Ministry of Youth Affairs & Sports (MYAS)	30	28	26	24
3	Position and/or Participation in National Games/Federation Cup/ Senior National/ Inter-Zonal National/ National Competitions	IOA/NSF recognised and funded by the Ministry of Youth Affairs & Sports (MYAS)	22	20	18	16
4	Position and/or Participation in Under 19/17, Khelo India National School Games Under 17/Youth/ Khelo India University Games/ Junior National/National Women Sports Competition/Sub-Junior/ Cadet National Competition/Zonal National Competition	School Games Federation of India (SGFI)/NSF recognised and/ or funded by Ministry of Youth Affairs & Sports (MYAS)	14	12	10	9

5	Position in State Competitions/ State Women Sports Competitions/Inter-Zonal/Inter-District/ CBSE National/ KVS National/IPSC National/ ICSE National/ DAV National/NVS National/Vidya Bharti	State Sports Association, State Directorate of Education/School Boards	8	7	6	5
6	Position in District/Zonal, CBSE-Cluster/Zonal, KVS/NVS - Regional, DAV/Vidya Bharti- Zonal, Subroto Cup, other School Board Competitions	District Sports Association, District/Zonal Regional Directorate of Education/School Boards	4	3	2	1

7. Concession for the wards of Kashmiri Migrants and Kashmiri Pandits / Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley for admission in Higher Educational Institutions

- (i). As per UGC D.O. no. 1-13/2010(CPP-II) dated 20th March 2018, the following concessions will be extended to the wards of Kashmiri Migrants:
- Relaxation in cut off percentage upto 10% subject to minimum eligibility requirement.
 - Increase in intake capacity upto 5% course-wise.
 - Reservation of at least one seat in merit quota in technical / professional institutions.
 - Waiving of domicile requirements.
- (ii). For availing this benefit, the eligible applicants are required to produce certificate issued by competent authority and produce on the date of counselling.

8. Defence Quota Applicants

- (i). **Five percent (5%) of the seats are reserved over and above (supernumerary) the sanctioned seat for Widows/wards of the Defence personnel killed/disabled in action or during peace time with following priority.**
- Widows/Wards of Defence Personnel /Para-military Personnel killed in action (**Required Certificate:** Proof in Original)
 - Wards of serving Defence Personnel and ex-servicemen/Para-military Personnel disabled in action and boarded out from service (**Required Certificate:** Original disability certificate clearly indicating the disability is attributable to Military Services.).
 - Widows/Wards of Defence Personnel/Para-military Personnel who died in peace time with death attributable to military service (**Required Certificate:** Original death certificate clearly indicating the cause of death is attributable to Military Service).

- 4) Wards of Defence Personnel/Para-Military Personnel disabled in peace time with disability attributable to Military Service (**Required Certificate:** Original disability certificate clearly indicating the disability is attributable to Military Service).
 - 5) Wards of Serving Defence Personnel and Ex-servicemen Para-Military including personnel of police forces who are in receipt of Gallantry Awards: Param Vir Chakra, Ashok Chakra, Maha Vir Chakra, Kirti Chakra, Vir Chakra, Shaurya Chakra, Sena, Nau Sena, Vayu Sena Medal, Mentioned-in-Dispatches (**Required Certificate:** Proof of award in Original).
 - 6) Wards of Ex-Servicemen (**Required Certificate:** Original ex-servicemen Identity Card/discharge book/PPO(Pension Payment Order).).
 - 7) Wives of: i) Defence personnel disabled in action and boarded out from service. ii) Defence personnel disabled in service and boarded out with disability attributable to military service. iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards. (**Required Certificate:** Proof of award in Original).
 - 8) Wards of Serving Defence Personnel (**Required Certificate:** Original Service Identity Cards and Dependent Card/Certificate issued by the competent Authority).
 - 9) Wives of Defence Serving Personnel (**Required Certificate:** Original Service Identity Cards and Dependent Card/Certificate issued by the Competent Authority).
- (ii). Applicants need to produce/submit the required valid certificate on the date of counselling.

9. Reserved for International Applicants

- (i). **15% seats over and above (supernumerary)** the sanctioned seats in each course shall be reserved for international Applicants. The **5% seats (out of 15% seats International Applicants)** shall be reserved for the children of **Indian workers in the Gulf**.

10. Anti-Ragging Affidavits format (For all Student)

- (i). According to the UGC guidelines and orders of the Supreme Court of India, Every applicant who is admitted to any course of the University needs to submit Anti-Ragging undertaking (One sworn by the applicant and the other by his/her parent/guardian).
- (ii). The admitted Applicants are advised to submit the **ANTI RAGGING UNDERTAKING BY STUDENTS AND PARENTS/GUARDIANS** through the UGC portal
(https://www.antiragging.in/Site/Affidavits_registration_form.aspx).

NOTE:

- (i). Applicants are advised to visit the websites for the latest information in respect of admission
- (ii). All Applicants are advised to refer to the reservation policy details and also check the University website for the regular updates.

- (iii). The category declared in the registration form by the applicant shall be consider final while preparation of merit list.
- (iv). The supernumerary quota is not applicable for the B. Ed. Program.**
- (v). The admission granted to the candidates based on the information furnished by the applicants during online registration process will be purely provisional.
- (vi). The information furnished by the applicants will be verified by the Departmental admission committee/any other committee as notified by the university time to time. The original documents should match with the submitted documents at the time of physical documents verification. In case of any aberration or misinformation, the candidatureship of the applicant will be cancelled/rejected.
- (vii). Failure of producing any documents (as applicable case to case basis) within stipulated time shall lead to cancellation of candidature.

Admission Committee - 2022