



No.:CUJ/GA/26/2010/Part-File/ 313

Date: 19.3.24

सूचना / NOTICE

Due to financial year ending, no leave will be sanctioned to any non-teaching employees of the University including non-teaching employees engaged in Teaching Departments. Written prior approval of the Vice chancellor / Registrar is mandatory in any case including any emergency.

Further, before leaving the Headquarters including Saturday / Sunday, the employees have to obtain Station Leave permission from the office of Registrar.

This issues with approval of the Hon'ble Vice Chancellor.

Yadav
19/03/2024

कुलसचिव/REGISTRAR

Copy for information and necessary action to:

1. All Deans of Schools
2. Controller of Examinations & Librarian
3. Director-IQAC / Dean-Acad. Affairs / Dean-R&D Cell / DSW
4. OSD (Acad.Admn.) / Consultant (I.A.) / CPB
5. All Heads/Coordinators of Departments
6. DRs / I/c Purchase / I/c EE / I/c Health Centre / ARs / PRO
7. Technical Cell I/c for University Website
8. All non-teaching employees to refer Notice Board
9. PS to Vice Chancellor, PS to Registrar & PS to Finance Officer
10. Notice Board, Concerned File & Guard File