

Ref. No.: CUJ/EST/GH/RENT/2018/06/1418

Date: 21...July, 2023

संशोधित कार्यालय आदेश / Revised Office Order

1. With reference to Office Order Ref. No. CUJ/EST/GH/RENT/2018/06/1408 dated 17.07.2023, Hon'ble Vice Chancellor is pleased to constitute a "University Guest House Management Committee" consisting of the following members:-

S. No.	Constitution of Committee	Committee Member	Status
a.	Hon'ble Vice Chancellor or his nominee	Prof. A. C. Pandey, Professor, DGI	Chairperson
b.	Registrar	Registrar	Member
c.	Finance Officer	Finance Officer	Member
d.	One Faculty as nominated by the Vice-Chancellor	Dr. Bairagi Charan Mallick Asso. Prof., Dept. of Chemistry	Member
e.	Deputy Registrar	Shri Abdul Halim Deputy Registrar-I	Member
f.	Estate Officer	Estate Officer	Member
g.	Internal Audit Officer	---	Member
h.	Guest House-in-Charge	Shri Tarun Kumar Security Officer, GH I/c	Member Secretary

2. The role and responsibility of the committee shall be governed as per the approved "Manual for University Guest House".
3. This Office Order supersedes all earlier Office Order/s, if any, in this regard and comes into force with immediate effect till further orders.
4. This is issued with the approval of Hon'ble Vice Chancellor.


21.7.23
REGISTRAR

Distribution:

1. All members concerned

Copy for information and necessary action to:

1. PS to the Vice Chancellor
2. PS to Registrar
3. PS to Finance Officer
4. Technical Cell I/c for uploading on University Website
5. Concerned File & Guard File