



Notification No.CUJ/Gen Admin/1101

Date: 19.12.2013

NOTICE

The University Grants Commission, New Delhi has requested to submit various details pertaining to the Teaching and Non Teaching staff.

In view of the above, all the HOD's & Coordinators of various Centres and the HOD's of various Departments of Non Teaching staff are requested to submit the details as per the Annexure III (copy enclosed) of the UGC letter, immediately to the Section Officer-I(Teaching /Estb), in the main Administrative building CUJ campus, on or before 21.12.2013 by 1.00 pm .

Please note that the details at serial no. (2)(6)(7)(8)(9)& (12) of the Annexure-III are related to faculty and Staff and these details may be provided accordingly.

The details at serial no. (5)(10)& (11), of the Annexure-III are related to the Finance and Accounts section and will be provided by them.

This issue with the approval of the Competent Authority.

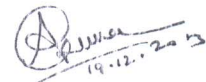
Kindly treat this as **Most Urgent**.


19.12.2013

ASST.REGISTRAR

Copy for information and necessary action to:

1. Private Secretary to the Vice-Chancellor
2. Private Secretary to the Registrar
3. Private Secretary to the Finance officer
4. Dean Academic
5. All Deans of Schools
6. ALL HODs & Coordinators
7. OSD project
8. OSD planning
9. Dy.Registrar/IAO
10. Assistant Registrar-I&II
11. System Analyst for university website
12. Account section
13. Notice Board
14. Guard File
15. Concerned File


19.12.2013

ASST.REGISTRAR

UNIVERSITY GRANTS COMMISSION

Qualifications for appointment of Teaching Staff

1.	Name of the University					
2.	Department					
3.	Post(s) approved under XI Plan period	Professor	Reader	Lecturers	Other	Total
4.	UGC allocation/approval No.F. Dated No.F. Dated					
5.	Total amount approved including University's share, if any					
6.	Academic Qualifications and Experience					
7.	Whether NET qualified (if yes a copy of NET Certificate)					
8.	Post held by the incumbent prior to his appointment against the Plan post, and the name of the Institute where he/she was working.					
9.	Date of Joining the new post.					
10.	Details of the monthly pay including allowances in the scale of pay offered.					
11.	Amount payable up to the end of the financial year.					

