

झारखण्ड केन्द्रीय विश्वविद्यालय
Central University of Jharkhand
(A Central University established by an Act of Parliament of India in 2009)

No.:CUJ/GA/26/2016/126

Date: 19.02.2019

OFFICE ORDER

It is notified for information and compliance by all concerned that detailed explanation of the flow-sheet mentioned in Office Order No. CUJ/GA/26/2016/73 dated 24.01.2019 is mentioned below:

Step -I

- Any financial related file will start from Registrar, will be first sent to IAO, who in turn will further send to the FO.
- If, however, Registrar seeks any opinion from IAO, only then, IAO after his opinion will return it to the Registrar, who will send the file directly to the FO.

Step-II

- FO will send that file to the Hon'ble Vice Chancellor (not the Registrar) for approval. After approval by the Hon'ble Vice Chancellor, it will be sent to the Registrar.
- Further, Hon'ble Vice Chancellor, Registrar and FO can send the file to anybody for any opinion, which will be returned to the concerned Officer back.

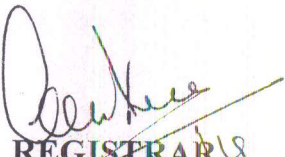
This supersedes all the previous office orders in this regard.

This issues with the approval of the Vice Chancellor.

Sd/-
REGISTRAR

Copy for information and necessary action to:

1. Controller of Examinations & Librarian
2. All Deans of Schools
3. All Heads / Coordinators of Departments
4. Prof. I/c Academics & I/c R&D
5. All DRs, IAO, EE, I/c Health Centre, ARs & PRO
6. PS to VC, PS to Registrar & PS to Finance Officer
7. All Sections / Cells
8. Technical Cell I/c for Univ. Website
9. Notice Board, Concerned File & Guard File


REGISTRAR
19/2/19