

झारखण्ड केन्द्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF JHARKHAND
(A Central University established by an Act of Parliament of India in 2009)

Ref. No. CUJ/PM/ACR/01/2012/ 140

Dated: 6th April, 2015
7th

NOTICE

All the regular employees (Teaching & Non Teaching) of the university are hereby informed to submit their Annual Performance Appraisal Report (APAR-2014-15) duly filled to their reporting officer latest by 15th April 2015.

The format of the APAR can be downloaded from the university website.

26.4.15
REGISTRAR (I/c)

Copy for Information and necessary action to:

1. PS to the Vice Chancellor
2. PS to the Registrar
3. PS to the Finance Officer
4. All the Deans/Heads/Coordinators of the Centre
5. Controller of Examinations
6. Dy. Registrar
7. Librarian(I/c)
8. IAO
9. Assistant Registrar-I/II/III
10. System Analyst for uploading on the University Website
11. Notice Board
12. Concerned File
13. Guard File

Sr. No.

Annexure
CONFIDENTIAL

(43)

झारखण्ड केन्द्रीय विश्वविद्यालय, राँची
Central University of Jharkhand, Ranchi
ANNUAL/SPECIAL CONFIDENTIAL REPORT – MINISTERIAL STAFF

School/Office/Department/Section :-

Reporting for year ending :-

PART-I PERSONAL DATA

(To be filled by the Administrative Officer before sending to the Reporting Officer)

1. Name (in block capital letters) :
2. Designation :
3. Education Qualification :
4. Date of Appointment in the University :
5. Present post and date of appointment to the present post :
6. Whether permanent/temporary :
7. Date of Birth(in Christian era) :

Signature

P.T.O.

PART-II SELF ASSESSMENT/APPRAISAL (To be filled by the employee reported upon)

1. Academic and Professional Achievement during the year, including degree obtained, books, articles, published etc.

2. Special items of tasks assigned during the year, if any, from

3. Brief resume of the work done by the individual during the year/ period :- from -----
to-----

Signature

