



झारखण्ड केन्द्रीय विश्वविद्यालय
Central University of Jharkhand
(संसदीय अधिनियम के तहत 2009 में स्थापित केन्द्रीय विश्वविद्यालय)

Advt. No. CUJ/Advt./14-15/16

Dated – 24/04/2015

CORRIGENDUM

Notice Inviting Tender

Sub.: Invitation of Sealed bids under single bid system for Microsoft Campus Agreement.

Extended Last date of submission: **05/05/2015 till 11:00 am**

Date of Opening: **05/05/2015 at 3:00 pm**

Tender Fees:- Rs. 1000/- (One thousand Only) & EMD : - 2% of the tendered amount

You are requested to quote for the following items sealed in single bid superscribing the cover with **“Quotation for Microsoft Campus Agreement”** against Tender No. CUJ/IT&Planning/2014/032 dated 05/03/2015. Date of opening **05/05/2015 at 3.00 pm**. The outer cover should bear only the addresses. Offer with complete details on the following should reach this office (as stated below) on or before **05/05/2015 at 11.00 am**. Quote as per attached Annexure I.

You are requested to kindly go through the detailed instructions and terms & conditions mentioned below and overleaf and submit your most competitive offer by the last date and time of submission cited above.

INSTRUCTIONS

1. Please mention the Tender no. & due date on the top of the envelope.
2. Please submit copy of your Income Tax Number and copies of PAN with your offer.
3. The offer must be submitted in single bid. All tenders/quotations should be sent to the following address: The Registrar, Central University of Jharkhand, Brambe, Ranchi - 835205. Tenders/Quotations must be sent sufficiently in advance so that it reaches us on or before the due date and time. Quotation received after the due date & time will not be considered. Quotation document (s) and all enclosures must contain the signature of the competent authority of the firm.
4. The firm must have submitted Specific Authorization Certificate from Microsoft against the above mentioned tender. Offers submitted without proper Authorization shall be rejected summarily.
5. The Bank/RTGS detail must be submitted along with the quotations /Tenders on the letter head. A Scan copy of the cancelled cheque can also be attached for verification of IFSC code (if required).

A. Terms & Conditions : Indigenous Bids

The offer must comprise of the following failing which it will be treated as non-responsible hence rejected:

1. The basic price must not be higher than price of the principal, if any additional accessories required, as per enquiry, it must be quoted separately. Price list in case of proprietary items must be submitted.
2. Tender fees (compulsory & non-refundable) Rs. 1000/- (One thousand Only) and EMD : - 2% of the tendered amount to be submitted in the form of Demand Draft or BG from any Nationalized Bank in favour of the Registrar, Central University of Jharkhand, Ranchi payable at Ranchi. Bids received without Bid Security, tender fees, Bank mandate form and other essential documents will be rejected. EMD SHOULD BE ATTACHED WITH THE QUOTATION.
3. Forfeiture EMD: EMD of a tender will be forfeited, if the bidder withdraws or amends or modified in tender or impairs or derogates from the tender in any respect within the period of validity of its tender. Further if the successful bidder fails to furnish the required performance security within the specified period of its EMD will be forfeited.
4. **Performance Bank Guarantee:** The firm has to submit a performance bank guarantee of 10% of the total order value to be submitted before release of final payment and after successful installation and commissioning of the equipment in the form bank guarantee valid for 2 months beyond the warranty period.
5. **Conditional tenders will not be accepted.**
6. **Late and delayed quotation:** Late and delayed tender will not be considered. If, in any case, Unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening. It will be the sole responsibility of the firm that quotation should reach on or before the due date and time.
7. **Pre-installation Requirement:** The bidder should mention pre-installation requirements for the equipment like ambient temperature, humidity, whether specification, power specifications, etc., when items are provided full performance satisfactions, should be demonstrated.
8. The %age of taxes must be either inclusive/extra in exact figure (should not be as applicable) against Concessional Sales Tax Certificate not against 'C/D' form along with CST, JST/VAT/TIN No.(s)
9. Authorization Dealer Certificate of Principal.
10. The exact days of delivery period, installation & commissioning schedule.
11. The exact figure of %age of discount offered.
12. The quoted price (final offer) must be F.O.R. i.e. Central University of Jharkhand, Brambe including Packing & Forwarding, Freight, and Insurance etc. with detail break-up.
13. Packing, Forwarding, Transporting, Postage/Courier, Octroi, Freight, Insurance, Any Certificate(s), Extra Warranty, Installation, Commissioning any, Any levy, Any other charge(s) must be mentioned clearly.
14. The quotations must be neatly typed or computer printed. Hand written offer will be rejected. Quotations must carry the numbers of sales tax / VAT / TIN invariably on the top.
15. **Specification and Make:** Quotation should be given for the exact specification and make as shown in the enquiry against Sl. No. of the item., if in the view of the supplier there is any other alternative item which can serve out purpose, quotation may also be given for the same separately client list along with the order copy of similar equipment supplied to any Central University / any Govt. Organization including detail of price & all charges must be attached.

16. In the case of items quoted having specifications different than those mentioned in the enclosed Tender format, kindly submit the information and the prices in the same format but on additional Sheet.
17. **Taxes:** As per Govt. Notification No. TU/V/RG-CDE(1154)/2014, CUJ is exempted from payment of Excise duty. We shall provide all the documents under this notification to enable you to clear the goods without payment of Excise duty, wherever required. Please state clearly that this Certificate is required.
18. The date of delivery should be strictly adhered to failing which the purchase order is liable to be cancelled. Penalty may be imposed as per P.O. terms & conditions. Goods should be securely, safely and adequately packed & dispatched at the risk of supplier and packing costs quoting this order reference should be kept in all package. Local firms are requested to deliver the goods in our stores before 3.00 PM on any working day.
19. **Validity Period:** The validity period of the offer should be clearly specified. It should be at least for 180 days from the last date of submission of quotations.
20. **Rate Contract:** If any of the Stores mentioned are already under DGS & D rate contract, you are requested to give us the advantage of the contract rates as ours is an Educational & Research Institute sponsored by the Government of India.
21. **Payment:** Full payment within 30 days from the date of received, tested/inspected/commissioned and found satisfactory with regard to quality, quantity and specifications ordered against 10% PBG.
22. **Guarantee/ Warranty:** The equipment should be guaranteed against any manufacturing defect for a period of at least 12 months or as per OEM from the date of successful installation as authorize mentioned. In case any part or whole of the equipment is found to be defective during the guarantee period, then the same will have to be replaced/repaired free of cost at our premises.
23. **Liquidated Damages:** As time is the essence of this order, the date of delivery should be strictly adhered to, otherwise the delivery in full or in part may not be accepted and penalty for late delivery will be imposed @ 0.5% per week subject to a maximum of 10% of the total value of supply order & beyond 10% subject to approval of competent authority, Central University of Jharkhand, Brambe.
24. In case of delay in installation the same rate of penalty shall be leviable. In case of cancellation of order no compensation will be paid towards progress of order/procurement.
25. All communications are to be addressed to the undersigned only. Any kind of canvassing visit to the Institute Premises for enquiry of the status of the tender without prior permission may lead to rejection of the bid.
26. Central University of Jharkhand, Brambe reserves the right to accept or reject or cancel any or all enquiries or quotations at any stage without assigning any reason thereof.
27. For any dispute, the place of jurisdiction shall be Ranchi, India only.

REGISTRAR

Technical Specifications for “Microsoft Campus Agreement for 200 FTE Count on 3 year basis”

1. **Microsoft Campus Agreement for 36 months**

DsktpEdu ALNG LicSAPk OLV E 3Y Acdmc Ent (Supply, Installation etc.); (Part No. 2UJ-00011)

[Windows upgrade, Microsoft Office Professional Plus 2014 and upgrade and Microsoft Core CAL Suite (Includes Windows Server Standard CAL, Exchange Server Standard CAL, SharePoint Server Standard CAL, and System Center Configuration Manager CAL)]

Full time equivalent based licenses that cover all the PC's owned by the university

Tender Format – 1

Price Bid (for Indigenous Items)

Tender reference no.

Dated :

Sl. No.	Particulars	Price
1	Description of Item & Specification	
2	Qty.	
3	Unit Price	
4	Discount %	
5	CST/VAT %	
6	Excise/Custom Duty %	
7	Octroi %	
8	Installation & Commissioning Charges (If any)	
9	Total Price	

1. Delivery Mode: Free Delivery at Central University of Jharkhand, Brambe site.
2. Total Bid price should be inclusive of all taxes and levies, transportation, loading, unloading, etc.
3. Delivery Period: Days.
4. Validity Date: Maximumdays from the date of opening of technical bid.
5. Payment Term: Payment term within 30 days from the date submission of bill Acceptance Certificate to concerned School/ Dept.

PAN No.:

VAT/ TIN Registration No.:

Signature:

Name:

Bank Address:

Affix Rubber Stamp:

Place:
Date: