

**OFFICE OF THE REGISTRAR (GEN.ADMN.)**

Ref.No: CUJ/Gen.Admin./12/2011/ ७१८

Date: 13-01-2016

**NOTIFICATION**

The Vice Chancellor is pleased to appoint Dr. Shreya Bhattacharjee, Associate Professor as the Dean of the School of Education, as additional charge in addition to her present assignments with immediate effect for a period of three years or till her superannuation or until further orders whichever is earlier.

A copy of the powers and functions of the Dean of the School as contained in ordinance OA-4 in this University is attached herewith for information.

  
13.01.16  
REGISTRAR I/c

**Copy for Information to:**

1. Private Secretary to the Vice Chancellor
2. PS to the Registrar
3. PS to the Finance Officer
4. Controller of Examination
5. Dr. Shreya Bhattacharjee, Associate Professor, Centre for English Studies
6. All the Deans/Heads/Coordinators of the Centre
7. Dy. Registrar (Academic)
8. Assistant Registrar – I, II & III
9. Shri A Praveen Kumar, AR-I to place agenda before the Executive Council for ratification of the orders of the Vice Chancellor.
10. System Analyst- for uploading in the University Website
11. In-charges of the Sections/Cell
12. Account Section
13. Concerned file
14. Guard file