



झारखण्ड केन्द्रीय विष्वविद्यालय
CENTRAL UNIVERSITY OF JHARKHAND
(A Central University established by an Act of Parliament of India in 2009)

Ref. No. CUJ/ IT & Planning /2018/35

Dated: 31th October, 2018

OFFICE ORDER

All the employees are hereby directed to get enrolled themselves in Bio-Metric attendance system (Facial and Finger) as per the schedule mentioned below.

Sl. No.	Schedule	Venue
Non-Teaching Staff	<u>Date: 31th October to 03st November 2018</u> Time: 10:00 am to 12:30 pm	<u>Technical Cell</u>
Teaching Staff	<u>Date: 31th October to 03st November 2018</u> Time: 02:00 pm to 04:30 pm	<u>Technical Cell</u>


REGISTRAR

Copy to:

1. PS to the Vice Chancellor
2. PS to the Registrar
3. Finance Officer
4. All the Notice Board
5. Web-site of the University
6. Concerned File
7. Guard File


REGISTRAR
31/10/18

Enrolment form
(Bio-Metric Attendance System)
Fill form in Capita Letter

Employee ID -	
Name -	
Designation -	
Department -	
Email-Id -	
Contact No -	
Signature	

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