

झारखण्ड केन्द्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF JHARKHAND
(A Central University established by an Act of Parliament of India in 2009)

Ref. No. CUJ/PM/ACR/01/2012/1303

Dated: 31st March, 2016

NOTICE

All the regular employees (Teaching & Non Teaching) of the university are hereby informed to submit their Annual Performance Appraisal Report (APAR-2015-16) duly filled-in as per the schedule for preparation/completion of APAR as mentioned below.

Sl No.	Schedule	Date by which to be completed
1	Submission of Self-appraisal to reporting officer.	15 th April
2	Submission of report by reporting officer to reviewing officer.	30 th June
3	Report to be completed by reviewing officer and to be sent to Administration.	31 st July

The format of the APAR can be downloaded from the university website.

This issues with the approval of the Vice-Chancellor.


31.3.16
REGISTRAR (I/c)

Copy for information and necessary action to:

1. PS to the Vice Chancellor
2. PS to the Registrar
3. PS to the Finance Officer
4. All the Deans/Heads/Coordinators of the Centre
5. Dean Students Welfare
6. Executive Engineer
7. Medical Officer
8. Dy. Registrar -(Academic/Estate)
9. Librarian (I/c)
10. IAO
11. Assistant Registrars-I/II/III
12. System Analyst for uploading on the University Website
13. Notice Board
14. Concerned File
15. Guard File