

OFFICE OF REGISTRAR (GEN. ADMN.)

No.:CUJ/665

Date: 23rd April 2013

OFFICE ORDER

It is notified for information and necessary action by the all concerned that henceforth Transport and Hospitality work including Guest House arrangements will be under the direct charge of the Registrar. Mr.Sanjay Poddar, Liaison Assistant will assist the Registrar in the above matters.This comes into force with immediate effect till further orders.

This issues with the approval of the Vice Chancellor.

Heath
Dy. Registrar (Admn.)

Copy for information and necessary action to:

1. PS to Vice Chancellor.
2. PS to Registrar.
3. PS to Finance Officer.
4. All Deans of Schools
5. All Heads/Coordinators of the Centres.
6. O.S.D.-Project & O.S.D.-Planning
7. Librarian/Medical Officer/CCO
8. Dy. Registrar I/II & Asstt. Registrar
9. Notice Board.
10. Concerned File/ Concerned persons.
11. Guard File.
12. System Analyst - To display on University website

Heath
Dy. Registrar (Admn.)