



POOJA SHUKLA
 Assistant Professor (Temporary)
B.COM, CS, LL.B
 PURSUING M.COM
 Contact No: + 91 9334594575
 Email: cs.poojashukla@gmail.com

Short Term Training Programmes

1. **Training orientation programme (TOP)** organized by Ranchi Chapter of The Institute of The Company Secretaries Of India.
2. **Secretarial Modular Training Programme** organized by EIRC of The ICSI, Kolkata.
3. Workshop on **XBRL** organized by Ranchi Chapter of The Institute of The Company Secretaries Of India and IRIS.
4. Workshop on **Practical Accountancy, VAT, Stress management, GST, Union Budget, MCA, Income Tax, Time Management, Entrepreneurship, Investment avenues and Service Tax** organized by Ranchi Chapter of The Institute of The Company Secretaries Of India.
5. **Investor awareness Programme** organized by Ranchi Chapter of the ICSI in collaboration with the Ministry Of Corporate Affairs.

Area of Specialization & Research Interest

Corporate Governance, Corporate Laws, Direct and Indirect Taxes, Industrial Laws and IPR.

Work Experience

- Industry**
1. O.P. Jalan & Associates
 2. S & A Consultants & Advisors
- Academics**
1. Ranchi Chapter of the ICSI
 2. Central University of Jharkhand

Consultancy works/workshops conducted	<ol style="list-style-type: none"> 1) Provided secretarial and taxation consultancy to nearly 100 small and medium sized Ranchi based companies while working as senior partner in the O.P. Jalan & Associates. 2) Organized 1st MSOP conducted by the Ranchi Chapter of the ICSI. 3) Organized workshop on XBRL and practical accountancy. 4) Conducted Workshops on various academic and non academic topics for the students and budding professionals of the CS, CA, CMA, and Law. 5) Guest speakers in the Investor Awareness Programmes.
Courses Taught	Financial Accountancy, Management Accounting, Company Law, Industrial Law, Securities Law, Corporate Restructuring, Drafting Conveyencing and Pleading, FEMA, Business Law, Principles of Management, Labour Laws, Materials and Purchase Management, Production and Operations Management, Corporate Governance and Public policy, Derivatives and Risk Management, English And Business Communication.
Other Activities	<ol style="list-style-type: none"> 1. Ex- Secretary and Treasurer of Ranchi Chapter of the ICSI. 2. EX Member of the managing committee of Ranchi Chapter of THE ICSI 3. Have written articles for leading news papers of Jharkhand. 4. Have written articles for Delhi based magazine Legal Boundary
Awards and Recognitions	<ol style="list-style-type: none"> 1. SMTP best participant award. EIRC, Kolkata) 2. District topper (JIEC, 12TH Standard) 3. Ranchi Topper, CS FOUNDATION Examination 4. 2nd topper of College (LL.B)